

APPLICATION PROCESS OVERVIEW & MATERIALS

September 11, 2017 to October 27, 2017	St. Aloysius begins accepting applications for potential new schools, existing schools desiring St. Aloysius sponsorship, and those desiring continued sponsorship. All applicants should notify Charter School Specialists (CSS) of their intent to apply. Notices of intent to apply should be sent directly to Angie Mann (amann@charterschoolspec.com). Upon receipt of the intent to apply, the applicant will receive a link to access the application through JotForm.
September 18, 2017	St. Aloysius to provide a Web-Ex training for application process.
October 27, 2017	Deadline to submit all quality community school application(s) for the 2018-2019 school year. <i>Applications determined incomplete or lacking required information will not be scored or considered. Applicants will be asked to resubmit during the next application period in 2019-2020.</i>
September 11, 2017 to November 10, 2017	St. Aloysius' review and scoring of all quality community school applications.
October 2017 to November 16, 2017	St. Aloysius will conduct site visits and/or panel interviews with applicants that pass the initial application phase. Notice provided to those that did not pass the initial application phase.
November 17, 2017	St. Aloysius assesses site visits and scores panel interviews.
December 8, 2017	Notification of approval to applicants including: (a) Preliminary Agreement, (b) Sponsor final score sheet for application. St. Aloysius to provide contract template and attachments, including recommendations for submitting attachments.
January 17, 2018	Deadline for applicants to sign, date and return executed Preliminary Agreement and all new school paperwork to Tammie Osler, Charter School Specialists (tosler@charterschoolspec.com) .
March 2, 2018	Deadline for all applicants to submit final Board Approved Contract documents to St Aloysius. A copy of the approved resolution, signed contract, and all attachments are to be via Dropbox.
April 20, 2018	St. Aloysius provides comments on attachments for all new schools opening in the 2018-2019 school year.
May 4, 2018	St. Aloysius provides comments on attachments for all existing schools and renewal schools that are currently in operation.
May 15, 2018	St. Aloysius and applicant board sign contract.
May 25, 2018	All final contract attachments must be submitted in Dropbox.
May 25, 2018 to June 15, 2018	St. Aloysius to review final contracts.
June 1, 2018 to June 29, 2018	St. Aloysius completes The Ohio Department of Education Quality School Choice Review Sheet for each applicant contract and submits each contract to The Ohio Department of Education for a Legal Sufficiency Review.

Key Dates for New School Applicants:

- Intent to Apply – September 11, 2017 through October 27, 2017
- Complete Application – October 27, 2017
- Interviews – October/November 2017
- Preliminary Agreement – December 8, 2017
- Board Approved Contract and Documents – March 15, 2018